

## **JCTC Guidelines for Tournament Non-Bid Fee Grants**

### **“Weekend Event”**

Defined as 2 – 3 tournament days (any days of the week)

Minimum of 15 Verified Teams\*

\$500 payment upon JCTC & Commissioner approval

\$500 payment upon submission of Verified Teams (prior to tournament)

\$25 per verified team, per night stayed (over the initial 15 teams)

**\*If tournament does not take place or fails to have the first 15 verified teams, all grant funds must be returned within 30 days**

**\*\*\*NO SINGLE EVENT WILL RECEIVE MORE THAN \$5,000\*\*\***

### **“Weeklong Event”**

Defined as 4+ days stay

Minimum of 20 Verified Teams\*

\$1,000 payment upon JCTC & Commissioner approval

\$1,000 payment upon submission of Verified Teams (prior to tournament)

\$25 per verified team, per night stayed (over the initial 20 teams)

**\*If tournament does not take place or fails to have the first 20 verified teams, all grant funds must be returned within 30 days**

**\*\*\*NO SINGLE EVENT WILL RECEIVE MORE THAN \$7,000\*\*\***

### **Stipulations**

1. A contract or other evidence of commitment to host the tournament in Jefferson County is required before any payment of funds.
2. The JCTC tracking form must be used to consider teams as being verified.
3. \*‘‘Verified’’ Teams must be based at least 50 miles from the fields and staying in hotels within Jefferson County.
4. Tournament planner to submit list of verified teams prior to start of tournament.
5. Tournament planner to review list of Verified Teams with JCTC coordinator within two weeks after tournament.

**\*If tournament does not take place, all grant funds must be returned within 30 days**

Funds for the grants administered by the Jefferson County Tourism Committee (JCTC) are generated by hotel taxes with the county. The purpose of grants from this committee is to promote convention and tourism business, thus generating additional funds (and certain other specific uses authorized by state statute).

It is understood that these are general guidelines meant to apply to the majority of tournaments. JCTC retains the right to modify, at its discretion and with the approval of Commissioner’s Court, any and all provisions of these guidelines to address different circumstances. Every effort will be made to be as fair and equitable as possible to all parties.